GOVERNMENT OF KERALA
(Abstract)

Information Technology Department – SPARK - Setting up of Project Management Unit (PMU) - creation of Posts - orders issued.

INFORMATION TECHNOLOGY (B) DEPARTMENT

G.O.(MS) No.44/2008/ITD.   Dated, Thiruvananthapuram, 29.12.2008.

Read:- Letters No. KSITM/SPARK/2008/4144/9/1234 DATED 18.9.2008 and KSITM/SPARK/2008/4144/9/1013 dated 13.10.2008 from the Director, KSITM.

O R D E R

Service and Payroll Administrative Repository for Kerala (SPARK) is a massive personnel management e-Governance initiative taken up jointly by the Finance and IT Departments that covers 5.5 lakh employees and over 5000 offices all over the State. SPARK is now being rolled out to all Government offices.   Once implemented it will become a full-fledged Personnel Management tool with the Government. This application, apart from reducing the workload and drudgery of establishment administration in all Departments in connection with Salary Bill Preparation, leave administration, transfer and promotion administration, training administration and other aspects of Personnel Management, would also make it possible to generate several decision-support information which is impossible to obtain in the present system.

For the implementation and management of SPARK Programme there is no governance mechanism at present. To fill this vacuum the Director, KSITM in his letters read above has submitted a proposal for setting up of a Project Management Unit (PMU) for SPARK, with proposal for creation of Posts.

Government have examined the proposal in detail and are pleased to create the following posts as part of PMU for SPARK as detailed below:-

(i)	Chief Project Manager	-	1 Post
(ii)	Content Development Manager	-	1 Post
(iii)	Administrative Support Staff	-	3 Posts
	Total		5 Posts

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Sl. No.	Name of Post	Nature of appointment	Qualifications	Pay Scale
1	Chief Project Manager (He will also be in charge of Content Development, process Re-engineering etc assisted by the Manager (Content Development)	Deputation/ Contract -	A Deputy/Joint Secretary from Govt. Secretariat. Requirements: Knowledge of KSR. Proficiency in Computer usage.	A Deputy/Joint Secretary from Govt. Secretariat 20700-26600)
2	Content Development Manager	Deputation/ Contract -	Experience of 10 years in handling/managing Projects relating to human resource management/ Personnel management, Websites, Training Programmes, Documentation and Pay and Service matters.	Selection Grade Assistant/ Section Officer/ Under Secretary in the Government Secretariat Service or 12930-20250)
3	Administrative Support Staff	Contract Basis - for assisting implementation in Northern, Central and Southern Regions. Contract period will be one year and extendable each year in accordance with performance and requirement.	MBA and experience in computer applications	Rs.10000/- Consolidated Pay with (eligible TA & DA/ reimbursement of mobile phone charges subject to an upper ceiling of Rs. 2000/-)

Government also order that any further staff support for the PMU will be managed inhouse by the KSITM.

(By Order of the Governor)

Dr. Ajay Kumar,
Secretary to Government.

To

The Director, KSITM.
The Accountant General (Audit/A &E), Kerala, Thiruvananthapuram.
The Finance Department (Vide U.O.No. 85721/Exp.A3/08/Fin
              dated 20.11.2008)
The General Administration (SC) Department.
Stock File/Office Copy

Forwarded/By Order

Selection Grade Assistant